



Perioperative Nurses College National Committee Vacancies

Responsibilities

Treasurer:

- Maintains financial budgets and records, with the help of the NZNO accountant and team
- Sends invoices to NZNO for payment
- Financial forecasting and budgets with chairperson and NZNO
- Is the conduit between PNC and NZNO on financial matters, including auditing processes
- Is a resource to national committee on tender / quoting processes

[Nomination form PNC Treasurer](#)

Secretary:

- Attends and takes minutes for National Committee meetings.
- Prepare the Calander for the year
- Preparing meeting agendas for National Committee meetings
- Is the first correspondence to all members of PNC

[Nomination form PNC Secretary](#)

Vice Chair:

- Supports the chair during meetings.
- Attends conferences and online meetings with the chair or in replacement of
- Adds to the agenda and the PNC future planning

[Nomination form PNC Vice Chair](#)

Regional representatives on the national committee vacancies

- Hawkes Bay
- Auckland
- Wellington

There are many benefits of belonging to the Perioperative Nurses College:

- Being part of a specialty nursing group with a Perioperative Nursing focus which provides leadership and strategic direction
- Access to professional standards of practice, the College website and the Knowledge & Skills Framework for Perioperative Nursing
- Representation at regional and national policy and decision making forums, with feedback to members
- This is an excellent opportunity for anyone wanting to progress their career in the perioperative space
- Financial honorarium each year by being part of this rewarding College you also have an opportunity to have your say on the future in perioperative nursing
- [Regional Representative nomination form](#)